

**Proposal for Registration of
Early Childhood Development Centres
in Cape Town Urban Areas**
DRAFT version 2018.05.11



| | | |
|-----------------------------|---|----------------------|
| Programme Name | Registration of ECD Centres | |
| Implementing Agency | Stichting Mzamomhle c/o: Culemborgseweg 3a, 4116 RL Buren, the Netherlands www.mzamomhle.org | |
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| Main Project Partner | Learn2Live 64 Verdi Blvd, Sonstraal Heights, Durbanville, South Africa Office: Site 23666, 41 Mphandle Street, Wallacedene Kraaifontein www.learn2live.co.za | |
| Dates: | Start | End |
| Phase 1 FFM | 26 May 2018 | 27 July 2018 |
| Phase 2 PPP | 17 August 2018 | 29 March 2019 |
| Phase 3 Roll Out | To be determined | To be determined |
| Budget | | |
| Phase 1 FFM | Fact Finding Mission | R 218,400 (€ 14.560) |
| Phase 2 PPP | Pilot Project Plan | R 927,600 (€ 61.840) |
| Phase 3 Roll Out | Roll Out | To be determined |
| Programme Outcome | <ul style="list-style-type: none"> • Develop and implement a full scale registration model for ECD centres in the Cape Town deprived urban areas • Improve ECD centre quality and secure sustainability • Increase number of children in registered ECD centres • Expand network local partners | |

Registration of ECD Centres in Cape Town, SA

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Registration of ECD Centres in Cape Town, SA

1. Summary

Problem Summary

Many Early Childhood Development centres ('ECD centres, partial care facilities or crèches') struggle to obtain (financial) government support¹ because they cannot meet the minimum (legal) norms and standards set out for these centres. To be able to register and access the (Provincial) subsidies, an ECD centre must have a minimum of 7 children and be compliant. Without these subsidies, many centres are almost always solely dependent on parents' fees and therefore not (financially) sustainable. Apart from staff training, practical guidance, equipment etc. in most cases a basic physical upgrade of the ECD centre is required, however there is no system in place to be able to make this happen as this is left to the centres which, in most cases, are unable to access funding and other means required².

Furthermore staff training and educational equipment is vital for providing a holistic early learning experience for young children since it vastly helps to prepare young children for formal (primary) education; enabling children to learn, among others, social skills, develop spatial awareness, develop cognitive skills and build their sense of self³.

¹ a per capita subsidy of R15 per child per day / 264 days in a year

² See Appendix "Criteria for Registration"

³ https://www.westerncape.gov.za/assets/departments/social-development/western_cape_government_intergrated_provincial_early_childhood_development_strategy_2011-2016.pdf

The evidence suggest that the economic implications of poor child development are dire:

- the loss of human potential is associated with a 20% deficit in adult income;
- children who fail properly to develop physically, emotionally, intellectually and socially are less likely to be well educated and economically productive adults;
- as parents they tend to raise children who are disadvantaged, thereby transferring poverty to the next generation;
- when large numbers of children are involved, national development could be at stake.

The Western Cape Government therefore has prioritised investment in Early Childhood Development as:

- a vehicle for early intervention and child protection;
- the basis for improving school outcomes and laying the foundation for lifelong learning;
- a means to reduce childhood poverty;
- an opportunity to develop the skills and competencies required for economic opportunities in later life.

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There are approximately 3.000 ECD centres in the townships around Cape Town. Approximately 1.950 are already registered of which approximately 1350 receive the Provincial subsidies (mid 2017 estimate)⁴ for which registration is a requirement. Currently all known ECD centres are being audited by the 16 Registration Project Organisations ((RPO) - appendix⁵.) appointed by the Western Cape Provincial Department of Social Development (WC DoSD). The first outcomes show that only 13% of them are able to qualify for subsidisation. Apart from that a vast number of small (illegal) centres operate under the radar.

Solution Summary

Mzamomhle Foundation (Mza) supports sustainable initiatives in the field of childcare and education in townships around Cape Town, SA. Mza is an NGO based both in the Netherlands and in South Africa. Mza provides assistance where needed aiming to improve the quality of (day)care, the facilities and preschool education, share knowledge and experience, provide staff training, help access WC Provincial subsidies⁶.

The Project plan will be developed jointly with the beforementioned RPO's and will produce a workable 'Unstuck' model to be used by RPO's to register ECD centres (and so qualify for subsidisation). It will focus on all practical issues. The model used is based on the model designed by Innovation Edge⁷ ('workflow board' accepted by all RPO's and WC DoSD).

Mza selected one of the RPO's, Learn2Live (L2L), as main project partner for the Fact Finding Mission (FFM) and Pilot Project Plan (PPP). Mza and L2L partner on other projects since 2015. Initial research indicates that L2L already gained experience registering crèches and is an early adaptor.

The FFM will start in June 2018, for two months, gathering all relevant information to be able to decide and possibly execute the PPP from August 2018. The workable model will need to be tested, up and running not later than April 2019, involving all key stakeholders during this phase. Apart from testing it will need to include staff and fieldworker training.

During and after Roll Out Stichting Mzamomhle will revert to a coaching (if required) and monitoring role.

⁴ <https://www.westerncape.gov.za/social-development/facilities/669>

⁵ <https://www.westerncape.gov.za/site-page/ecd-partial-npo-registration-support-organisations>

⁶ see www.mzamomhle.org for details

⁷ <http://innovationedge.org.za/what-we-do>

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2. Targetgroups and –areas

2.1 Location



Western Cape Province, Republic of South Africa

The RPO's are working in and under Government (Western Cape Provincial) responsibility (WC). Learn2Live is active in and responsible for the townships of Wallacedene, Mfuleni and Kraaifontein in the Cape Town area.

2.2 Targetgroup

| Impact area | No. targeted (mid 2017 estimate) |
|--|---|
| ECD centres in the WC | 3.000, of which 1.950 are registered |
| ECD centres in Wallacedene, Mfuleni and Kraaifontein | 512 of which 56 are registered |
| Other Childcare facilities under the radar | Unknown |
| Children from 0-6 years old | Approximately 95.000 (current best 'guess') |

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3. Project Plan

3.1 Roadmap

General

The PP will focus on ECD centres that are stuck and unable to register due to constraints. All known ECD centres will be offered auditing and assistance to enable registration (and so qualify for subsidisation). The FFM needs to improve and confirm the model in use.

3.2 Phase 1 - Fact Finding Mission

The Fact Finding Mission (FFM) will assure that all relevant information will be available for Phase 2. All RPO's in the Cape Town area will be invited to participate in the project. These RPO's are: Learn 2 Live⁸ (L2L), Ikamva Labantu Charitable Trust, Centre for Early Childhood Development⁹ (CECD), Early Learning Resource Unit (ELRU), South African Education and Environment Project (SAEP), Masikhule, True North and Grassroots.

These RPO's already work together using the Innovation Edge model mentioned above.

Mza and L2L will meet with WC DoSD and assure availability of relevant information not currently published (data available in general is from 2016 and back).

Mza and L2L will meet with all seven RPO's to investigate possible coordination and cooperation for reasons of efficiency and synergy. Their experience and support may very likely be helpful for the PPP.

Mza and L2L will investigate 3rd party's assistance for PPP- and Roll Out Phase: think construction and outside funding options (in cash or in kind).

The budget will be kept as low as reasonably possible and based on actual costs and standards.

Duration: June and July 2018.

⁸ Partner since 2015

⁹ Partner since 2010. Linked to the University of Cape Town (UTC)

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3.3 Phase 2 - Pilot Project Plan

After the Fact Finding Mission the Pilot Project Plan (PPP) will be executed depending the outcome of the FFM.

Randomly the outcomes of Phase 1 will be tested. The documentation of 50 ECD's will be examined again and compared. For the PPP 20 ECD's will be chosen. In theory they will be divided into the following groups, subject to change:

1. Shortcomings in formal demands (lack of certain documents and educational equipment);
2. Shortcomings in education and/or training of staff and principal;
3. Shortcomings in fire and health safety, zoning and building requirements.

We estimate that group 1 has the most 'quick wins'. In group 2 one should pay attention to following the required (formal) training. Group 3 will very likely be the biggest challenge. We are aware of the fact that many ECD centres will have numerous overlapping problems.

Per group or combination of groups, we have to examine and decide what will be the best way to deal with the shortcomings. Preliminary investigation and experience indicates that transportation can be a big issue as well as lack of access to funding and/or equipment and /or zoning issues. Furthermore we think we require a quick response construction team to deal with shortcomings of the buildings.

The budget is kept as low as possible and is based on actual costs and standards and will be updated during the Fact Finding Mission.

3.4 Phase 3 - Roll Out

Roll Out will be carried out by the RPO's, Stichting Mzamomhle will monitor the progress and possibly assist when needed. We will do so after the PPP is given the go-ahead.

Duration: From March 2019

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3.5 Partner and stakeholders' tasks and responsibilities

| Partners and stakeholders | Tasks and responsibilities |
|---|----------------------------|
| Government | |
| <u>National Level:</u> National Government of South Africa <u>Regional level:</u> Wes Kaap Province, Department of Social Development <u>District level:</u> City of Cape Town | |
| Development partners | |
| Learn2Live | |
| Other similar organisations | |
| Economic stakeholders | |
| All ECD's | |
| Suppliers | |
| Civil society | |
| | |
| | |
| | |
| Private sector | |
| | |

3.6 Stichting Mzamomhle

Introduction

The foundation of a human life is laid in the first five years of its upbringing. In this period, a child will basically develop itself if a few but crucial conditions are met: a secure and familiar environment, a structured and effective curriculum and some simple auxiliary tools. A proper building and a properly trained staff contribute a huge amount achieving this goal.

Objectives

Stichting Mzamomhle (est. 2008) supports sustainable (South African) initiatives to improve, (re)build and operate day-care centres and related community facilities in townships, including training of staff, to meet or exceed (and to be able to continue to do so) the ECD standards and requirements of the Children's Act.

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Stichting Mzamomhle is committed to the education, wellbeing, health and happiness of young township children. Details on who we - including partners - are and what we do can be found on www.mzamomhle.org or our [youtube](#) channel.

Mzamomhle and its complementary South African Trust¹⁰ are certified NGO's and Tax exempt both in the Netherlands as well as in South Africa.

3.7 Learn2Live

Introduction

Learn2Live is a non-profit organization that aims to create a society where children and adults have proper educational opportunities, specifically investing in the area of early childhood development and sustainable living.

Objectives

L2L focuses on laying a good foundation during the first 1000 days of a child's life, specifically in the area of stimulation, nutrition, safety and love, better prepare a child for easy learning in (primary) school and creating the opportunity to break the cycle of poverty and secure a better future for themselves and their families¹¹.

3.8 Project team

During the Fact Finding Mission and the Pilot Project Plan the Mzamomhle team will consist of the Stichting Mzamomhle project manager and a L2L fieldworker. Prior to Roll Out project- and staff members will be trained to use the model. They will be added to the project team.



¹⁰ Mzamomhle Foundation Trust: PBO # 930035635, SARS IT620/2010

¹¹ see www.learn2live.co.za for more information

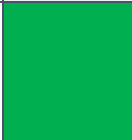



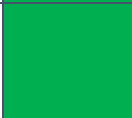

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4. Risks and mitigants



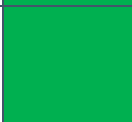



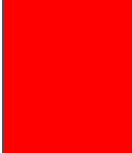



Impact and probability

| | |
|---------|---|
| High |  |
| Average |  |
| Low |  |

Fact Finding Mission

| Risk | Impact | Probability | Mitigants |
|--------------------------------------|--|---|---|
| Cooperation with other organisations |  |  | <ul style="list-style-type: none"> L2L is a professional organisation The number of ECD's L2L reaches, is enough for developing a model |
| Acceptance by other organisations |  |  | <ul style="list-style-type: none"> Other organisations are already known to L2L |
| Cooperation with Government |  |  | <ul style="list-style-type: none"> Government has accredited organisations like L2L to do the job. They already facilitate. |

Project Plan

| Risk | Impact | Probability | Mitigants |
|--|---|--|---|
| Cooperation with other organisations |  |  | <ul style="list-style-type: none"> L2L is a professional organisation The number of ECD's L2L reaches, is enough for developing a model |
| Acceptance by other organisations |  |  | <ul style="list-style-type: none"> Other organisations are already known to L2L, they use same model |
| Cooperation with Provincial government |  |  | <ul style="list-style-type: none"> WC Provincial Government has accredited organisations like L2L to do the job. |
| Lack of Funding for physical building upgrades |  |  | <ul style="list-style-type: none"> Investigate possible grants given by Government Investigate local funding by other fundraising organisations |
| Lack of resources ECD centres |  |  | <ul style="list-style-type: none"> Investigate possible government grants Investigate local funding by other fundraising organisations |

Roll Out - To be determined

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5. Budget

| Budget estimation for Project Registration ECD's in deprived areas of Cape Town | | | |
|---|------------------|--|---|
| (amounts in ZAR and EUR) | | | |
| 1. Fact Finding Mission | 60 | days | |
| Project Manager | | per day | |
| travel 1 time AMS-CPT | R 16.500 | | |
| transport | R 12.000 | R 200 | |
| accomodation | R 126.900 | R 2.115 | http://wetten.overheid.nl/B-WB-R-0006914/2017-10-0#B-ijlage1 |
| other expenditures | R 63.000 | R 1.050 | http://wetten.overheid.nl/B-WB-R-0006914/2017-10-0#B-ijlage1 |
| total | R 218.400 | € 14.560 | |
| 2. Project Plan | | | |
| Staffing | 240 | days | |
| Project Manager | | | |
| travel 4 times AMS-CT | R 66.000 | | |
| accomodation | R 507.600 | R 2.115 | |
| other expenditures | R 252.000 | R 1.050 | |
| local transportation | R 48.000 | R 200 | |
| total | R 873.600 | € 58.240 | |
| Fieldworker | R 48.750 | 25% allocated to team | |
| total staffing | R 922.350 | € 61.490 | |
| Transportation | R 5.250 | 3 visits, 20 ECD's, 25 kms, 3,50/km | |
| Total | R 927.600 | € 61.840 | |
| Costs upgrading ECD's | | | |
| Equipment | R 150.000 | educational stuff (books, stationary etc) 7,5k 20 ECD's | |
| Building upgrade | R 600.000 | building, sanitary, electricity, framing, doors etc 30k 20 ECD's | |
| 3. Roll Out | To be determined | | |

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6. Appendix

Registration Project Organisations

Criteria for Registration

Roadmap L2L

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| Registration Project Orgs | Target Areas | e-mail address | Street Address | Contact person | Contact number | Policy Developer |
|--|---|--|---|--|----------------------------|--|
| Learn 2 Live | Kraaifontein Service Delivery Area , Eerste River Service Delivery Area | arina@oakhill.or.za | 68 Verdi Boulevard Sentraal Heights Durbanville 7500 | Arina Kitching | 021 9792803 | Vuyokazi Nombewu (021 483 5625) |
| Ikamva Labantu Charitable Trust | Khayelitsha | barbara@ikamva.co.za | 6 Malambo Street, F Street, Khayelitsha, 7784 | Barbara Stemmert | 072 2455896 | Singatwa Kaas (021 483 2413) |
| Centre for Early Childhood Development (CECD) | Metro South - Wynberg SDA, (except Vrygrond) Ocean View SDA Retreat SDA., Fish Hoek SDA | cecd@jafrika.com | 20 Rosmead Avenue Claremont | Rukea Shaik | 021 6832420 | Jolene Barry (021 483 5831) |
| Early Learning Resource Unit - ELRU | Athlone SDA (except Phillippi), Mitchells Plain SDA, Gugulethu | tracy@elsu.co.za | 19 Flamingo Crescent, Lansdowne | Faadilla Ryklief | 021 7627500 | Badroonesa Govender (021 483 8057) |
| South African Education and Environment Project (SAEP) | Metro South: Phillipi | merjury@saep.org | 814 Waverley Court, Kotzee Road, Mowbray | Merjury Mushanguri | 021 4473610 | Badroonesa Govender (021 483 8057) |
| Klein Karoo Bronne Centre | Oudtshoorn SDA, Beaufort West SDA, George SDA | kkrcnt@mwweb.co.za | 44 St Saviour Street, Oudtshoorn | Zodwa Douse | 044 2727802 | Charmaine Brown (021 483 3470) |
| Leer en Leef Creche and After School Care Training | Cape Winelands- Witzenberg SDA- Ceres | leer.leef@breede.co.za | 43 Cilliers Street Ceres | Magdel Botha | 079 7759359 | Jolene Barry (021 483 5831) |
| The Early Education Centre | Stellenbosch SDA, Drakenstein SDA, excluding Mbekweni . | teecsa1@gmail.com | 31 Rhodes Street Cloetesville Stellenbosch | Bonita Daniels | 082 4738183 | Leretsene Nkgudi (021 483 0568) |
| Sinethemba | Mbekweni | sinethemba01@telkomsa.net | C/O Manzi & Sijaji Street Mbekweni Paarl 7626 | Sinethemba Plaatje | 021 868 4536 0719732893 | Leretsene Nkgudi (021 483 0568) |
| Elgin Learning Foundation | Theewaterskloof, Caledon SDA, Swellendam SDA | mercy@elginlearning.org.za | 9 Appeltizer Road Elgin 7180 | Nicky Hartenberg | 021 848 9413 | Leretsene Nkgudi (021 483 0568) |
| Enlighten Education Trust | Overstrand SDA, (except Gansbaai, Stanford) | ecd@enlighton.org.za | C/O Swartdam and Angelier street Hermanus 7200 | Maartje Wandrag | 028 3130974 | Leretsene Nkgudi (021 483 0568) |
| Masikhule | Somerset West SDA: Sir Lowry's Pass. | sandy@masikhule.org lee@masikhule.org karen@masikhule.org | 3 Paris Road Somerset West 7130 | Leenne Keet | 021 8519844 083 4156703 | Vuyokazi Nombewu (021 483 5625) |
| True North | Metro South: Vrygrond | megan@true-north.co.za | c/o Berg Street & Vrygrond Avenue Vrygrond | Megan McCurrah | 084 6908813 021 7026102 | Jolene Barry (021 483 5831) |
| Flower Valley Conservation Trust | Gansbaai, Stanford | lesley@flowervalley.co.za | 44 Villiers Street Bredasdorp 7280 | Lesley Richardson/Gabrielle Jonker | 028 4252218 | Leretsene Nkgudi |
| Knysna Education Trust | Bitou and Knysna SDAs | fundraiser@knysnaedutrust.co.za | 27 Market Street, Knysna | Nicol Goodall | 083 4124598 | Charmaine Brown (021 483 3470) |
| Grassroots | Metro North, West Coast, Macassar, Strand, Gordons Bay, Breede Valley, Langeberg | info@grassroots.org.za | 335 A Klipfontein Road Silvertown Athlone 7764 | Mareldia Tape | 021 6383111 | Metro North, West Coast: Brent Jaffha (021 483 2992) Metro East: Vuyokazi Nombewu (021 483 5625) Winelands: Jolene Barry (021 483 5831) |

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Criteria for Registration

| Criteria for registration: |
|---|
| 1. Form 11 |
| 2. Needs assessment form |
| 3. Certified copies of all qualifications |
| 4. Clearance certificate for all staff against the National Child Protection Register |
| 5. Job description of staff |
| 6. Certified copies of ID's |
| 7. Business plan |
| 8. Zoning certificate |
| 9. Lease/Rental agreement |
| 10. Constitution (applicable for NGO) |
| 11. Approved building plans |
| 12. Emergency plan |
| 13. Menu |
| 14. Daily programme |
| 15. First aid training certificates of all staff |
| 16. Fire and Safety clearance certificate |
| 17. Food premises certificate |
| 18. Health clearance certificate |

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Roadmap L2L

